

Calendar of the doctoral student and supervisor

No.	Deadline	Activity	Place of submission of the documents*)
1st year of study			
1.	By 31 X	Application for appointment of the supervisor	Office of the Doctoral School
2.	By 31 XII	Upon the doctoral student's request approved by the director of the Doctoral School (DS), Discipline Councils appoint supervisors	DS furnishes documents to Institutes' secretariates
3.	By 31 V	Presentation of the concept of the Individual Research Plan (IRP) at a meeting of the independent entity where the supervisor is employed – date and form to be agreed	Independent entity of the Institute – element of annual evaluation
4.	By 30 VI	Selection of specialised courses (for the 3 rd and 4 th semesters of study)	Office of the Doctoral School
5.	By 30 IX (2 nd semester of study)	Filing of the Individual Research Plan at the Doctoral School together with the protocol of the meeting during which the IRP was presented	Office of the Doctoral School
6.	By 30 IX (2 nd semester of study)	Filing of the form of Annual evaluation of progress in preparation of the doctoral thesis	Secretariate of the Institute – for feedback from the Discipline Council
2nd year of study			
7.	By 30 VI	Selection of specialised courses (for the 5 th and 6 th semesters of study)	Office of the Doctoral School
8.	By 31 V	Presentation of the current status of research by the doctoral student (according to the IRP) during a meeting at the independent entity where the supervisor is employed – date and form to be agreed	Independent entity of the Institute – element of interim evaluation
9.	By 31 VIII	Preparation of a fragment of the thesis including literature review (or publication of a paper in a renowned scientific journal)	Element of interim evaluation
10.	By 31 VIII (4 th semester of study)	Filing of the Report for interim evaluation verifying progress in the doctoral programme according to the Individual Research Plan, together with other documents required for the interim evaluation	Secretariate of the Institute – element of interim evaluation

11.	By 30 IX	Conducting the interim evaluation by the committee appointed for this purpose	The committee works at the Institute; after evaluation, the documentation is forwarded to the Office of the Doctoral School – by 15 X
3rd year of study			
12.	By 31 V	Presentation of the doctoral student on the current status of research (according to the IRP) during the meeting of the independent entity where the supervisor is employed – date and form to be agreed	Independent entity of the Institute – element of annual evaluation
13.	By 30 IX	Preparation of the second chapter of the thesis (or publication of a paper in a renowned scientific journal)	Element of annual evaluation
14.	By 30 IX (6 th semester of study)	Filing of the form of Annual evaluation of progress in preparation of the doctoral thesis (covering the 3 rd year of study)	Secretariate of the Institute – for feedback from the Discipline Council
15.	By 30 VI	Selection of specialised courses (for the 7 th semester of study)	Office of the Doctoral School
4 year of study			
16.	By 31 V	Presentation of the doctoral student on the current progress of the doctoral thesis during the meeting of the independent entity where the supervisor is employed – date and form to be agreed	Independent entity of the Institute
17.	By 30 IX	Filing of the doctoral thesis with the supervisor's or supervisors' opinion (thesis in the form of a monograph or in the form of a collection of articles with a commentary)	Office of the Doctoral School

*) templates of standard documents to be downloaded from the DS website in the "Forms for downloading" tab.